



UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI – 110 002

No. F.5-44/2013 (SAP-III)

January, 2014

To

The Registrar,
Delhi University,
Delhi-110 007

T6 JAN 2014

Sub.: University Grants Commission Assistance to the selected department under Special Assistance Programme (SAP)- Review of the Programme in the **Department of Persian, Delhi University, Delhi - 110 007**, for upgradation /continuation from **DRS-Phase-I to DRS- Phase-II for a period of 5 years (1-4-2013 to 31-3-2018)**.

Sir,

1. The UGC Special Assistance Programme (SAP) is intended through constant effort to raise the quality of teaching/ research in different disciplines in Bio-Sciences, Sciences, Engineering & Technology, Humanities, Social Science departments and carefully selected on the basis of their work, academic achievements and viable potential for further development. The essence and primary aim of the scheme is combination of teaching and research to encourage group research efforts in pursuit of excellence.
2. The Department of **Persian** was implementing **Phase –I** of the programme at the level of **DRS** approved for duration of five years.
3. As per guidelines, the Commission constituted an Expert Committee to review the progress made by the above department which has completed its approved term of participation under the Special Assistance Programme (SAP). The Expert Committee Reviewed the department on **18.2.2013 In the Office of UGC, New Delhi**
4. The Review Committee, after a very careful and critical in-depth examination of the academic achievements made by the department during the terms as well as discussing various aspects of implementation of the programme with the departmental representatives has submitted their recommendations to the Commission.
5. The UGC has approved the **Department of Persian** from **DRS-I to DRS-II** programme for a further period of **Five years from 1.4.2013 to 31.3.2018**.
6. On the basis of the recommendations of the Review Committee, I am directed to convey approval of the University Grants Commission to the continuation/Up-gradation of the programme at the level of **DRS-II** for a duration of **5 years** with the following thrust area(s) for research and teaching.

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Thrust Area Identified

• **History of Indo-Persian Literature & Culture**

As recommended by the Review Committee, the Co-ordinator of the Programme for the present phase will be as indicated below:

Prof. Chander Shekhar (Coordinator) **Prof. Dr. Aleem Ashraf Khan &** (Dy. Coordinator) for **DRS-II programme** under SAP

The Co-ordinator may continue till the end of the present duration of the programme or till his/her superannuation.

7. The financial assistance approved for implementing the present phase at the level of **DRS-II** for duration of **5 years (01/04/2013 to 31/03/2018)** is given below:

S. No.	Items	Amount approved RS. (IN LAKH)
	<i>Non Recurring</i>	
I	Equipment (Scanner, Computer, video-Recorder, Software, etc.)	05.00
II	Building (up-gradation)	10.00
	Total	15.00
	<i>Recurring</i>	
1.	Contingency /working expenses @ Rs.1,00,000/-p.a	05.00
2.	Travels/field facilities/Field trips for faculty members only (all within India only)@Rs.60,000 /-p.a.	03.00
3.	Visiting Fellows @Rs.1,00,000 /-p.a	05.00
4.	Seminar (for organization) on thrust Area @ Rs.1,00,000 /- p.a	05.00
5.	Hiring the services of Technical /industrial/secretarial assistance as relevant to the programme (for programme duration only) @ Rs.80,000 /-p.a.	04.00
6.	Advisory Committee meeting (TA/DA for UGC Nominees in the committee @ Rs.40,000 /- p.a.	02.00
7.	Books & Journals @ Rs.1,00,000/-p.a.	05.00
	Project Fellow (One)	Actual
	Total	29.00

Non-Recurring

Rs.15,00,000/-

Recurring

Rs.29,00,000/-

One Project Fellow

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Total (NR+R) for 5 years

Rs.44,00,000/-

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(Rupees Forty four lakh only)

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8. The University is to maintain a separate bank account for the grants released under Special Assistance Programme. All interest earned by the university/ department by investment of funds sanctioned by the UGC under Special Assistance Programme will be treated as additional grant. The University/Department will have to submit the Utilization Certificate of the amount earned as interest (after prior approval of Advisory Committee), at the time of submitting the annual accounts for the programme.
9. The University/Department may follow the SAP Guideline posted on the UGC website.
10. The University/ Institute may follow the norms for appointment of Programme Co-ordinator and Deputy Co-ordinator (no Joint Co-ordinator or Co-ordinator) and also constitute an Advisory Committee as per the guidelines of the Commission which can be downloaded from UGC website www.ugc.ac.in and follow the terms of reference of the Advisory Committee to ensure effective implementation and monitoring of the Programme. The constitution of the Advisory Committee is compulsory for all departments which are being supported under SAP. The UGC nominees in the Committee will be as indicated below. The department may contact the UGC nominees for their acceptance and intimate the Commission.

1) Prof. Zakira Qasemi, New Delhi J.N.U. Persian (24352648)

2) Prof. Qamir ghafar, Dept. of Persian, Jamia Millia Islamia (9312101637)

The active participation of the UGC nominees in each meeting of the Advisory Committee is essential. The composition and terms & reference of the Advisory Committee will be as given in the UGC website www.ugc.ac.in.

11. The University/Institute/Department is requested to take immediate steps to Submit the following information/documents for necessary action:
 - i) Acceptance of the terms and conditions of the grants duly signed by the Registrar of the University/Institute.
 - ii) Name of the competent University Officer with full address and other bank details in the prescribed enclosed proforma so that the fund can be transferred electronically.
 - iii) Detailed statement of year-wise actual expenditure incurred against the grants allocated, sanctioned during the last phase may be submitted in the PROFORMA of SAP Guidelines duly audited and certified by the Competent authority, in order to finalize the accounts of the earlier phase.
 - iv) Name of the Department Co-ordinator and Dy. Co-ordinator indicating (i) present designation (ii) specialized areas(s) of research and (iii) date of superannuation.
 - v) List of members of the Advisory Committee constituted by the university/institute as per guidelines.
 - vi) Year-wise academic programme and action proposed to be undertaken by the department during the period of 5 years to implement the programme.
 - vii) The annual report of the work done during the year (as per effective date of the programme) should be submitted by the Programme Co-ordinator highlighting the academic achievements in research and teaching and indicating separately the progress in procuring of equipment/construction of building (only addition, alteration and renovation, if sanctioned under the programme) and the list of papers published in referred journal during the year positively reported by the end of every year.
 - viii) A Certificate from the Registrar of the university that the department is not self finance and eligible to receive the UGC financial assistance.
12. The University/Institute shall take all possible measures to ensure effective implementation of policies of Government of India relating to SC/ST students and teachers in regard to the UGC programme. In case of non-teaching staff, the policies of the Central Government in respect of Central Universities and of the State Government in respect of State Universities shall be implemented.

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13. The first installment of admissible grant will be released separately. In the meantime, the University may submit the information requested for at **Para 11 (I to viii)** by return of post.
14. No request for any change in the effective date will be considered.
15. It may be noted that if orders for purchase of equipment are not placed within six months from the date of receipt of the grant by the university, the approval shall be treated as withdrawn.
16. The second and subsequent installment of grant for any approved items will be Considered and sanctioned only on receipt of the Utilization Certificate for the earlier installment in the prescribed form duly signed by the Registrar/Finance Officer and Coordinator of the Programme.
17. The Non Recurring Grant approved will be released only after settlement of the previous accounts of SAP programme. (in case of on going Programmes).
18. The University/Institution shall include a specific condition in the Utilization Certificate, in respect of any financial assistance or grants-in-aid to any institution under any of the general or special schemes of the Commission that the University/institution has complied with the anti-ragging measures by stating that.
"The University/ Institution/College is strictly following the UGC Regulations on curbing the menace of Ragging in Higher Educational Institutions, 2009".

Yours faithfully,

(Dr. Nidhi Sharma)
Deputy Secretary

NOTE: - For details, please see SAP guidelines on UGC [website ugc.ac.in](http://ugc.ac.in).

Copy forwarded along with the copies of Annexure-I for information and necessary action to:-

✓ Prof. Chander Shekhar
Co-ordinator (DRS Programme),
Department of Persian,
Delhi University,
Delhi-110 007

Copy for information to:

1. The Vice Chancellor, Delhi University, Delhi-110 007.
2. The Head, Department of Persian, Delhi University, Delhi-110 007
3. The Secretary to the State Government of Delhi, Department of Education, Delhi
4. Guard File.

Sunish
(Dr. Nikhil Kumar)
Education Officer

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UGC Website: www.ugc.ac.in



विश्वविद्यालय अनुदान आयोग

बहादुरशाह जफर मार्ग

नई दिल्ली-110 002

UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110 002

No.F.5-44/2013 (SAP-III)

August, 2015

22 AUG 2015

The Registrar,
University of Delhi,
Delhi - 110 007

Subject: UGC Assistance to the Department of Persian at the level of DRS-II under Special Assistance Programme.

Sir,

With reference to your letter No. GIS/Persian/SAP/31/881 dated 17.10.2014, I am directed to inform you that the UGC has acceded to the request to change the date of implementation of the DRS-II programme to 01.04.2014 to 31.03.2019 instead of 01.04.2013 to 31.03.2018 subject to the condition that no expenditure incurred during the year 2013-14 would be admitted by the UGC.

Yours Faithfully,

(Smita Bidani)
Education Officer

Copy to :- Prof. Chander Shekhar, Programme Coordinator,
(UGC-SAP), DRS-II, Department of Persian,
University of Delhi, Delhi - 110 007.

(Janak Chugh)
Section Officer

Thrust Area Identified

A Comprehensive history of Persian language and literature in Indian sub continent:socio, cultural, historical, linguistics and literary perspectives '

5. As recommended by the Review Committee, the Co-ordinator of the Programme for the present phase of the Programme will be as indicated below :

Prof. Chander Shekhar
Prof. (Dr.) Rehana

Coordinator
Dy. Coordinator

The Co-ordinator may continue till the end of the present duration of the programme as per revised guidelines.

The financial assistance approved for implementing the present phase at the level of DRS-I for a duration of **5 years** from 1st April, 2007 are as indicated below :

	(In Lakhs)
Non - Recurring	Rs. 20.00
Recurring	Rs. 18.50
Total NR + R =	Rs. 38.50

Details of the item-wise grant approved above are given in the **Annexure-I.**

It may be noted that if the University is unable to implement the approved scheme within six months from the date of issue of this letter, the approval shall be considered as having lapsed.

6. The Commission will also provide additional grant for the following purposes.
- Maintenance, modernization, upgradation, accessories spare etc. for equipments procured under the programme @ 5% of total equipment cost per annum from the date of expiry of warranty period till the end of the term. Thereafter, it has to be met by the University/Institute.
 - Expenditure incurred or any amount deducted from the sanctioned amount by the University for any other purposes other than the items approved for implementing the programme will not be acceptable to the Commission.
 - Overhead Charges as 10% of the total allocation (Non - recurring + Recurring) approved under SAP subject to a maximum of Rs. 2.00 lakhs or actual expenditure-whichever is less to meet the expenditure towards water, electricity and Telephone, FAX, e-mail (Only equipment cost of these items. Recurring cost of these items will have to be met by the department/university) for the entire period of **5 years** or less as the case may be.

The payment of additional grant for Overhead Charges will depend on the availability of funds under the SAP in the year of demand.